



South Dakota Department of Health WIC Program Retailer's Note – July 2007

UPCOMING FOOD SHOPPING GUIDE CHANGES

Every year we review the approved foods on the Food Shopping Guide. The new Guide this year will come out January 1, 2008. We have been told that a final rule for food package changes is anticipated to be released in September 2007. There are several additions of new food products and some reductions in some of the current foods that are issued.

- **Proposed Additional Foods:** Canned pink salmon, fruits and vegetables, infant fruits, infant vegetables and infant meat, whole wheat bread, and soy milk,
- **Proposed Reduction/Elimination:** Infant juice and infant cereal, eggs, cheese, milk and low iron formula.

REMINDER ON THE FOLLOWING BANK CHANGES THAT WENT INTO EFFECT APRIL 1, 2007

BANK CHANGES AND OVERCHARGES ON WIC CHECKS

This is a reminder of the information that was sent out in the March Retailer Note. Effective April 1st the banking process for overcharges changed. We are no longer conducting a post edit process in the WIC Office; WIC's bank First Premier is doing a pre-edit process. Before payment will be made to Retailer, First Premier Bank will return checks to you if any of the following are determined:

- No signature;
- No Vendor stamp or number; or unauthorized Vendor stamp or number;
- Unreadable Vendor stamp or number;
- Altered redemption amount – no authorization code;
- Checks submitted for payment forty five (45) days past the issuance date of the check;
- Missing purchase date;
- Food prescription altered;
- Check presented for payment prior to the issue date or after the expiration date;
- Check exceeds maximum amount allowed.

Examples of why checks would be returned for exceeding maximum amounts:

- Price updates have occurred but were not sent to the State Office.
 - It is very important that all retailers that have price increases send them in as soon as possible. These prices are used to figure an average price per food item within each peer group. Then a certain percentage above the average is assigned. If we do not receive several price increases there will not be an adjustment to the average so prices will remain the same.
- If a price on your price list is considerably higher than others in your peer group.
 - Reminder - all retail prices must be in compliance to the cost containment by peer group. If you are out of compliance you will be getting the WIC check back, and must contact the State Office to correct before resubmitting the check to your bank for payment.
- If checks are switched at the point of sale. For example putting 6 cans of formula on the 2 can check.

If checks are returned to you by the bank you will need to contact Renee Osterkamp or Dawn Boyle for approval which includes an authorization code that you will need to write on the check prior to sending through for processing. If they are not available someone else in the WIC Program will assist you.

If you have checks that need changes made and have not been sent through your bank for processing yet, please contact Renee Osterkamp or Dawn Boyle for a preauthorization code.

The face of the WIC checks also changed slightly; there is an additional area on the front of the check for you the retailer to manually put the redemption date. This box is located in the upper right hand portion of the check, directly above the printed issue date of the check. This is intended to help in the reduction of checks being accepted prior to and after the acceptable redemption dates. (See circled area on the example check)

STATE OF SOUTH DAKOTA DEPARTMENT OF HEALTH WIC PROGRAM									
Local Agency	Family ID	Client ID	Authorized Payee	Date of Use	Issue Date				
AUX	6157	19885	Mom Dauber		12/15/2007				
Aurora / Plankinton		Client: TestBPinfant Daub		Expiration Date	95002332				
				03/14/2007	RETAILER MUST SIGN: NAME AND DATE OF ISSUE DATE				
<div style="border: 1px solid black; height: 40px; width: 100%;"></div> Not Valid Without		For These Items Only 1. And 1/2 Gallon Fluid Milk (Churn, 1%, 2% or Whole) 30 Ounces Cereal 12 Ounces Frozen Juice		Amount of Sale <table border="1"> <tr> <td>Dollars</td> <td>Cents</td> </tr> <tr> <td>\$</td> <td></td> </tr> </table>		Dollars	Cents	\$	
Dollars	Cents								
\$									
SD WIC Retailer Stamp Here		ENDORSE USE OF THIS FOOD VOUCHER IS SUBJECT TO STATE AND FEDERAL REGULATIONS FIRST PREMIER BANK SIOUX FALLS, SOUTH DAKOTA <small>RETAILER MUST SIGN AND DATE NAME AND DATE OF ISSUE DATE</small>							

Another notable change in our banking contract effective on April 1st is the time frame in which you are able to submit WIC checks for payment. WIC checks must be submitted for payment no more than 45 days from the date of issuance. This is a change from 60 days in the past.

AGREEMENTS SIGNED WITH PHARMACIES FOR SPECIAL FORMULAS ONLY

We have initiated agreements with several pharmacies around the state to provide formulas that you the Retailer are unable to order for WIC participants. Pharmacies that are a part of your store are able to order these formulas without signing a separate agreement. If your store has a pharmacy please work with them on the procedures for accepting WIC. Remember to contact Renee or Dawn with prices for ordered formulas so they can be added to the price list.

REMOVAL OF FORMULAS

Effective October 1, 2007 these formulas will be removed from the program:

Neocate Infant (Nutricia) Powdered UPC 4973500804

Similac Alimentum Advance (Ross) Powdered UPC 70074576640 and RTF UPC 70074575131

FOOD SHOPPING GUIDE

The South Dakota WIC Food Shopping Guide is to be accessible by each register. If you need more copies please contact Renee Osterkamp. For quick reference you can also access it through the Department of Health Website.

<http://www.state.sd.us/doh.sd.gov/WIC/PDF/foodGuide2006.pdf>

Thank you for your continued support in making the WIC Program a success!!
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